



**California Department of Corrections
INFORMATIONAL BULLETIN**

**Subject: Revocation Scheduling and
Tracking System (RSTS)**

Number: 01/13

Date Issued: August 1, 2001

The purpose of this Informational Bulletin (IB) is to officially announce implementation of the Revocation Scheduling and Tracking System (RSTS). The RSTS is a joint effort between the Parole and Community Services Division (P&CSD) and the Board of Prison Terms (BPT) to improve the tracking of parole holds, scheduling of revocation hearings, and reporting parole revocation action. The RSTS replaces P&CSD RevTrack and BPT RevSched systems and will facilitate current CDC policy that parole revocation cases be heard by BPT Deputy Commissioners within 45 days of the parole hold. The RSTS was implemented statewide (as indicated below) following pilot testing in various parole units from November 1999 to December 2000.

Implementation Date:
March 1, 2001

Locations Implemented:
Region I, Deuel Vocational Institution, Northern California Women's Facility, High Desert State Prison, California Correctional Institution, Wasco State Prison, Central California Women's Facility, North Kern State Prison, and Valley State Prison for Women

April 1, 2001

Region II and California State Prison, San Quentin State Prison

May 1, 2001

Region III

June 1, 2001

Region IV, California Institution for Men, and Richard J. Donovan Correctional Facility

The remainder of this IB contains a technical description of RSTS.

The RSTS will be able to track each parole hold initiated either manually into RSTS or via the California Law Enforcement Telecommunication System (CLETS). The RSTS is a four-tiered system composed of a web client, web server, application server, and database. The auxiliary components to RSTS include the report server, the CLETS listener, and data maintenance program. The CLETS listener receives the parole hold notifications by law enforcement or if a P&CSD unit supervisor initiates the parole hold. The RSTS validates the parolee's number and name from the Statewide Parolee Database (SPDB), initiates a record of the parole hold in RSTS, and e-mails the parole hold information to the agent of record, unit supervisor, and the designated Revocation Unit. This begins the revocation tracking process.

The unit supervisor's action is recorded in RSTS. If the case moves forward through the revocation process, the RSTS record is forwarded electronically to the Revocation



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Unit. The Revocation Unit will enter the charge codes in RSTS, and the case is forwarded to the BPT Deputy Commissioner for screening. After screening, the case is returned to the Revocation Unit for assignment to a District Hearing Agent (DHA). The DHA meets with the parolee and explains the revocation process. At this time, the parolee may accept the BPT screening offer or be scheduled for a revocation hearing. After acceptance of the screening offer or the revocation hearing, the case is forwarded electronically to Case Records staff for calculation of the release date. Case Records will be responsible to enter the release date in RSTS. Once the release date is entered, the case is returned electronically to the unit supervisor along with the disposition and scheduled parole release date.

The RSTS can be accessed at all times via a secured Intranet or Internet connections. Authorized users can access RSTS by utilizing appropriate password and log-on to perform their role in the parole revocation process. Every RSTS user can access and track any parolee throughout the revocation process. However, RSTS users are restricted from entering/deleting data into another user field without having the proper authority. The use of RSTS by Bargaining Unit 6 P&CSD employees is voluntary.

The RSTS has the ability to consolidate CDC and BPT databases into a single database. This single database will improve the process of scheduling and assigning cases to Deputy Commissioners and parole agents, provide faster and more accurate statistical data and reports, and provide quality information to Legislature and other stakeholders. RSTS will also allow the BPT and CDC to analyze and extrapolate detailed information not possible in the current RevTrack and RevSched systems.

Questions regarding RSTS may be directed to Vivienne Yamamoto, RSTS Project User Manager, at (916) 445-4757.

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